

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, March 18, 2024 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, March 18, 2024 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Upthegrove. Mr. Upthegrove led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mrs. Downing
Mrs. Lynch
Mr. Upthegrove

Others Present:

Tom Bailey
Becky Mullins
Erica Malone
Lisa Robinson
Andrea Faulkner
Dianna Wayne
Tim Wiseman
Cassie Earley
David Everson
Joe Downing
Seth Hodge
Joe Kimling
Kelly Kimling
Brian Grigsby
Steve Osborne
Meghan Griffith
Jacob Hays
Trevor Patton
Isaac Hood
Nancy McDermott

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

None

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the February 26, 2024 regular meeting were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

Motion 2024-19

Dr. Camp moved to accept the approval of the minutes.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Upthegrove declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Fellowship of Christian Athletes – Brian Grigsby and Student Leaders**
- **Curriculum, Instruction and Assessment – Dianna Wayne, Amy Brown, Heidi Robertson and Nancy McDermott**
- **Board Legislative Liaison Report – Zach Camp**

EXECUTIVE SESSION (Agenda Item 7)

Motion 2024-20

Dr. Camp moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.”

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea (5 yeas)

President Upthegrove declared the motion carried.

The Board entered into Executive Session at 7:35 PM

Reentered Regular Session at 8:29 PM

SUPERINTENDENT'S REPORT- Dr. Bailey (Agenda Item 8)

The Superintendent recommended the approval of the following personnel items:

A. Non-Acceptance of Contracts for 2023-2024:

1. Karla Morrison – Game worker
2. Carrie Zoodsma – Game worker
3. Connie Zoodsma – Game worker
4. Rachel Cline – Substitute teacher
5. Valerie LeBeau – Substitute teacher
6. William Wright – Substitute teacher

B. Amended Job Descriptions:

1. Athletic Director
2. School Psychologist
3. Speech Language Pathologist

C. New Job Description: Board Certified Behavior Analyst

D. Resignation:

1. Teresa Leeth – Cook, effective March 4, 2024

E. Employment:

1. Madison Haithcock – Substitute educational aide (correction from educational aide), effective February 26, 2024
2. Wesley Morgan – Substitute custodian
3. Katherine Schroeder – Substitute teacher
4. Kyle Hoppes – Volunteer van driver
5. David Penwell – Musician stipend of \$300.00 for HS musical
6. Kristin Preston – Musician stipend of \$200.00 for HS musical
7. Matt Stanley – Musician stipend of \$200.00 for HS musical
8. Katie Kasberg – Set painting stipend of \$450.00 for HS musical
9. Kay Kimmet – Choreography stipend of \$250.00 for HS musical
10. Kevin Evans – Sound stipend of \$750.00 for HS musical
11. Joe Kimling - Athletic Director - 3 year contract, effective August 1, 2024 (pending background checks)

G. Change of Status:

1. Meghan Griffith from Assistant Principal of Washington Middle School to Principal of Washington Middle School, effective March 18, 2024 for the remainder of the 2023-2024 school year

H. Rescission of Extended Service for 2023-2024: Meghan Griffith up to 20 additional contracted days at her current daily rate of pay

I. Administrator Contracts:

1. Meghan Griffith – Principal at Washington Middle School – 1 year contract, effective August 1, 2024, for the 2024-2025 school year

- J. Opportunity to Tutor/Teach:** All licensed staff will have the opportunity to tutor/teach outside of contract hours between March 11, 2024 and June 30, 2024 at the rate of \$40.00 per hour to be used exclusively for the purpose of addressing learning loss in our students due to the pandemic. This includes academic intensive summer camps, Saturday learning and summer school activities. Earnings to be paid through APR ESSER funds.

The Superintendent recommended the approval of the following operational items:

- K. Resolution Authorizing the Purchase of Competitive Retail Electric Service for the Billing Period Commencing with the December 2024 Billing Cycle and Terminating No Later than the December 2027 Billing Cycle:** See attached resolution.
- L. Services through Hamilton County ESC for Frontline Education Bundle of K-12 Recruiting & Hiring/Frontline Central/Time & Attendance**
- M. Agreement with Touchpoint Industries:** Devices to implement Frontline Education Time & Attendance
- N. Rental and Facility Use Requests:**
1. Kasey Rickman requested rental of the Washington High School cafeteria on Sunday afternoon, May 19, 2024 for a graduation celebration. The rental fee of \$175.00 has been paid.
 2. Buckie Caulley, on behalf of the Blue Lion Youth Basketball Elite Team, requested use of the Cherry Hill Primary gym for practices on Thursday evenings from 5:30 PM – 7:00 PM beginning March 7, 2024 through May 9, 2024. He understands that school events take precedence. A current liability policy is on file.
 3. JT Bunch, President of the Blue Lion QB Club, requested use of the Washington High School cafeteria on Saturday, March 16, 2024 for Best Crowd Management signups from 10:00 AM to 12:00 noon and for use of the Washington High School cafeteria and kitchen for a pancake breakfast fundraiser on Saturday, April 6, 2024. He understands that the use of the kitchen requires a food service staff member on site and will reimburse any costs associated, if necessary. A current liability policy is on file.
 4. Brian Grigsby, Area Director of the Scioto Valley FCA, along with the students of the Washington High School Chapter of FCA (Fellowship of Christian Athletes) requested use of the Washington High School gym, band practice field and parking lots to host a regional Fields of Faith event on Wednesday, October 9, 2024. This event will be free for HS and MS students from Fayette County and the surrounding counties. FCA will be responsible for all aspects of the event including clean-up. An updated liability policy has been requested and will be received prior to the event.

Motion 2024-21

Dr. Camp moved to accept the Superintendent's report A-N.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea (5 yeas)

President Upthegrove declared the motion carried.

The Superintendent recommended the approval of the following athletic items:

O. Athletic Supplemental Contract Employment:

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals are recommended. All are pending valid pupil activity permits.

1. Ashley DeAtley – Head varsity girls volleyball coach for 2024-2025 – certificated

Motion 2024-22

Mr. Chrisman moved to accept the Superintendent's report O 1.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, nay; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea (4 yeas)
(1 nay)

President Upthegrove declared the motion carried.

2. Shannon Bartruff – Head varsity boys golf coach for 2024-2025 – certificated
3. Kyle Maust – Head varsity girls golf coach for 2024-2025 – certificated
4. Alan Grigsby – Head varsity cross country coach for 2024-2025- certificated
5. Olivia Wayne – Head varsity girls tennis coach for 2024-2025- non-certificated
6. Tara Bivens – Head high school cheer coach, fall and winter for 2024-2025 – non-certificated
7. Brandan Ellars – Head varsity girls soccer coach for 2024-2025 – certificated

8. David Everson – Strength and conditioning coach - spring and summer for 2024 – certificated

Motion 2024-23

Mr. Chrisman moved to accept the Superintendent's report O 2- O 8.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea
(5 yeas)

President Upthegrove declared the motion carried.

9. David Everson – Head football coach for 2024-2025 – certificated

Motion 2024-24

Mr. Chrisman moved to accept the Superintendent's report O 9.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, nay; Mrs. Lynch, nay; Mr. Upthegrove, yea
(3 yeas)
(2 nays)

President Upthegrove declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 9)

- A. The Treasurer recommended the approval of the financial report for February 2024.

- B. The Treasurer recommended acceptance of the following donations:

1. Donation of "Lead Em Up" (\$99.00 value) for leadership program for players - Blue Lion QB Club
2. \$5.00 – Board Member Support
3. \$25.00- Remington Electric – MS musical "Seussical"
4. \$28.00 – Miscellaneous – Middle school vocal music
5. \$300.00 – Miscellaneous – Middle school vocal music
6. \$435.50 – Blue Lion Athletic Boosters – Cheer – winter concessions
7. \$753.70 – Blue Lion Athletic Boosters – Football – winter concessions
8. \$1,000.00 – Mark Lynn – Lady Lions Basketball

- C. The Treasurer recommended the acceptance of the following funds:

1. \$500.00 – Bus transportation reimbursement from Great Oaks

2. \$865.88 – State Systemic Improvement Grant – Each Child on Track
3. \$2,593.40– ARP Homeless Round 2
4. \$2,619.82 – Title IV Part A Student Support & Academic Enrichment Programs
5. \$11,067.46 – Stronger Connections
6. \$11,847.15 – Public School Preschool
7. \$12,857.22 – Title VI B Rural & Low Income
8. \$48,528.89 – Title IIA – Improving Teacher Quality
9. \$61,693.17 – Comprehensive Literacy State Development Round 2
10. \$79,956.02 - Comprehensive Literacy State Development

- D.** At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of the payment of \$9,913.14 to Community Action Commission of Fayette County for salary/leave accrual and fringe benefits of public preschool from August 1 through December 31, 2023.
- E.** The Treasurer recommended approval to write off \$557.26 in uncollectible debt and to transfer \$265.21 of that from the general fund to the food service fund and the remainder of the amount of \$292.05 was for general fees.

Motion 2024-25

Mr. Chrisman moved to accept the Treasurer's report A-E.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea (5 yeas)

President Upthegrove declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 10)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

Mrs. Cassie Earley, Cherry Hill parent regarding a shared parenting situation.

Mr. Seth Hodge, Washington Middle School parent, speaking of bullying at WMS & WHS with willingness to offer ideas and suggestions.

OLD BUSINESS (Agenda Item 11)

A. Facility Updates to include: Baseball/softball restrooms; Auditorium doors; Flooring at Washington High School; Paving at Cherry Hill & Washington High School; Windows

B. Chartered/Non Public School – Fayette Christian

C. Annexation

NEW BUSINESS (Agenda Item 12)

A. Land Lab

ANNOUNCEMENTS (Agenda Item 13)

A. Kindergarten Registration for 2024-2025: Online registration for Kindergarten for the 2024-2025 school year will open on April 1, 2024. Please note, this is pre-registration and not the final registration into the District. There are two portions to your registration. The first one is to fill out the online form on OneView located on our district website. To find the link for registration, please log on to our district website at www.wchcs.org. Choose the “Our Schools” tab and select Cherry Hill Primary. On that page scroll down until you see “OneView Registration”. From there you will create your account and fill out the necessary information and save and submit. The second part will be an in-person session. Your registration will not be complete until you and your child attend one of our in-person registration dates with the documents as described below. **The in-person registration dates will be Monday, April 15th from 3:30 - 5:30 p.m. and Wednesday, May 8th from 1:30-3:30 p.m.** Both will be held in the cafeteria at Cherry Hill Primary. Children must be 5 years old by August 1st to register. When you attend the in-person registration, please note that registration for your child will not proceed without the following documents: immunization record (to include all required K shots); certified copy of birth certificate; parent driver’s license or photo ID with current address; proof of residency (mortgage or lease agreement, W-2, utility bill) and proof of custody with court stamped documents, if applicable. If your child needs kindergarten immunizations, you may contact the Fayette County Health Dept. at 740-335-5910.

B. ARTS ROAR: April 11, 2024 Events to include: Art show in all 4 buildings; Visit all 4 school buildings and participate in a scavenger hunt and be eligible for great prizes; Concert at 7:00 PM in the Washington High School gym with ensembles representing all 4 buildings; Inaugural Arts Hall of Fame Induction Ceremony will take place during the ARTS ROAR concert at 7:00 PM.

**C. Save the Date for the Block Party on
Sunday, May 5, 2024**

ADJOURNMENT (Agenda Item 14)

Motion 2024-26

Mr. Chrisman moved to adjourn the meeting.

Dr. Camp seconded the motion.

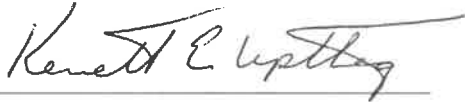
On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea
(5 yeas)

President Upthegrove declared the meeting adjourned.

Meeting adjourned at 9:05 PM

ATTEST
President



Treasurer

